

# BMS Associates

– *Support Solutions for today*

## **Business Support Solutions – Overview**

BMS Associates has provided support to Businesses and Organisations, both large and small, across a wide range of areas, by delivering cost effective and experienced Professional Training, Mentoring and Support Services designed to meet their everyday needs.

### **Business Support Solutions we have delivered have included:**

1. Strategic & Operational Management Support.
2. Business & Process Reviews.
3. Management & Leadership Training.
4. Sales & Marketing Training.
5. IT Training & Support.
6. Mentoring Support – at all levels.
7. Business Software Training & Support.
8. Document & Data Processing Support.
9. Back Office Business Process Outsourcing.

### **Recent clients we have worked for have included:-**

1. A major International Hotel chain.
2. A national training organisation.
3. An internet based Media Organisation providing podcast services to blue-chip companies.
4. Several not-for-profit and charitable organisations

### **Recent Business Support deliverables have included providing:-**

1. Outsourced IT Software Development Services.
2. Outsourced Document and Data Processing Services.
3. Outsourced Guest's 'Business Centre' Services for a large International Hotel Chain.
4. Outsourced Data-Mining Services.
5. Mentoring Support to newly unemployed Business Professionals enabling them to develop Personal and Business Plans for their future.
6. IT Services for Website Development and Visibility.
7. Business Readiness and Development Reviews.
8. Software Training/Support services.
9. Document Management Support.

**For further information please contact BMS Associates – 0118 9076339**